

JEFF ROUSE SWIM & SPORT CENTER



Job Title	Line Cook
Department	Concessions
Location	Stafford, VA
Reports to	Café Supervisor

Level	Type of position:	Travel	Amount Required:
Grade	<input type="checkbox"/> Full-time		<input checked="" type="checkbox"/> None
	<input checked="" type="checkbox"/> Part-time		<input type="checkbox"/> Minimal
	<input type="checkbox"/> Seasonal		<input type="checkbox"/> 25%-50%
	<input type="checkbox"/> Temporary		<input type="checkbox"/> 50% or more
	<input type="checkbox"/> Exempt		
	<input checked="" type="checkbox"/> Nonexempt		

JOB DESCRIPTION

The Line Cook is responsible for preparing and cooking food for the JRSSC Café in a timely manner. This position will pride itself on delivering quality tasting and picture-worthy entrees. This part time position reports to the Café Supervisor.

RESPONSIBILITIES

- Prepare and cook food safely and in a timely manner.
- Clean and maintain kitchen area and equipment
- Follow city and state health code regulations
- Ensure all food is properly stored at the end of the night
- Ensure food is stored at safe temperatures at all times
- Complete special projects and daily assignments as directed by the Café Supervisor
- Follow consistency in all food builds
- Present food in top standard presentation
- Assist with training new team members
- Assist FOH team members as needed to ensure quick ticket times
- Actively produce new ideas for business success and efficiency
- Assist Café Supervisor with social media and provide content for social media posts

REQUIREMENTS

- Must have strong guest service skills
- Ability to maintain focus in a high-volume, fast-paced environment
- Ability to multi-task
- Must be a team player
- Must be at least sixteen (16) years old
- Must be able to work irregular shifts to include, nights, weekends, and holidays as needed
- Must be able to stand and/or walk for the duration of the shift (8 or more hours)
- Must be highly organized and detailed oriented
- Ability to work collaboratively and communicate effectively with team members at all levels of the organization

I, _____, hereby certify that I understand and agree to abide by the terms and conditions of my employment set forth in this JRSSC Line Cook Job Description.

Line Cook Signature

Date

Café Supervisor's Signature

Date

Human Resources Signature

Date