



Summer Camps

Parent Handbook

2020

Jeff Rouse Swim and Sport Center
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www.rousecenter.com

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About Us

The Rouse Center (JRSSC) is a state-of-the-art 76,000 square foot facility that houses a 50-meter competition pool with movable bulkhead and 900 spectator seats, a 25-yard recreation pool, a heated therapy pool, a group exercise room, fitness room, a hard court gym, and a café to serve guests.

The Rouse Center offers yoga, cycling, group exercise classes, swimming classes, and lifeguarding. The center also offers league play for adults in volleyball, basketball, and dodgeball and has wonderful programs and services for children. We offer summer camps, clinics, classes, a J-Club kids' area for all those active kids ages 12 and under.

JRSSC Staff

Brian Cann, General Manager - 540.318.6332 ext.107 bcann@rousecenter.com

Seth Perdue, AGM/Youth & Sports Director - 540.318.6332 ext.136 sperdue@rousecenter.com

Emily Twyman, Camp Coordinator – 540.318.6332

Each staff member has as his/her primary concern the safety and wellbeing of each child in the program. Staff have been selected based on their educational background, experience and commitment to working with children.

Nondiscrimination Policy

Admission, the provision of services, room assignments, and referrals of clients shall be made without regard to race, color, religious creed, disability, ancestry, national origin (including limited English proficiency), age or sex. Program services shall be made accessible to eligible persons with disabilities through the most practical and economically feasible methods available. These methods include but are not limited to equipment redesign, the provisions of aides, and the use of alternative service delivery locations. Structural modifications shall be considered only as a last resort among available methods. Any parent/guardian/client who feels they have been discriminated against may file a complaint of discrimination to the agencies.

Before & After Care

- Before Care: 6am – 9am (only applies to select camps)
- After Care: 4pm – 6pm (only applies to select camps)
 - Times and prices may vary per camp

Summer Camps

The Rouse Center is proud to partner with JK Sports, Sylvan Learning Center, Augustine Golf Club and Stafford Soccer to offer 8 weeks of summer camp options.

- JK Sports – June 1-5
- JK Sports – June 8-12
- Augustine Golf Club – June 8-12
- JK Sports – June 15-19
- Augustine Golf Club – June 15-19
- Sylvan/Rouse Center – June 15-19
- JK Sports – June 22-26
- Augustine Golf Club – June 22-26
- JK Sports – July 6-10
- Sylvan/Rouse Center – July 6-10
- Stafford Soccer/Rouse Center – July 13-17
- Augustine Golf Club – July 13-17
- Stafford Soccer/Rouse Center – July 20-24
- Augustine Golf Club – July 20-24
- Stafford Soccer/Rouse Center – July 27-31
- Sylvan/Rouse Center – August 3-7

Inclement Weather Policy

In the event of inclement weather, Rouse Center staff will contact parents and your child will have to be picked up immediately. When the weather deteriorates during the workday, the Rouse Center will remain open until the last child is picked up.

All weather-related notifications will be updated onto our website

Registration/Payment

Full payment for camp is due at the time of registration and all campers must fill out a camp registration packet. If your child has already attended camp and no information has changed, only one is required on file.

Refunds

No refunds will be provided for: administrative processing (late payments) fees, non-refundable deposits and/or registration fees. Credit towards other camps or sports programs can be given for campers who give a 7-day written notice of cancellation of care upon approval of the General Manager.

Year End Totals/Tax Information

The prior year's tuition expenditure for your family will be available for tax purposes by January 31st upon request. Tax EIN# 47-3044654.

Meals

The Rouse Center camps do not include a meal plan, but food can be purchased from our café. We are also offering a preloaded 'punch card' that can be used at the café and the amount can be set per card (\$10, \$20, etc.) and each punch will be worth \$1.

Meals are \$6 each and include fountain drink, fruit cup/fruit, bag of chips and granola bar.

Monday	Tuesday	Wednesday	Thursday	Friday
Slice of Pizza	Chicken Tenders	Cheeseburger	Grilled Cheese	Hot Dog
Substitute – Chicken Tenders				

Please inform your child to not share any snacks that are brought in due to other children having food allergies.

Parents must provide all special diet requirements fourteen (14) days prior to the start of camp.

Sign In/Out Procedures

You are required to sign your child in and out daily on the attendance log with a counselor. Parents will accompany their child in the building with direction from a counselor upon arrival and are required to stay with them upon sign-out. Do not leave your child unattended at any time! Do not park your vehicle in the fire zone while dropping off or picking up your children. Parents needing to drop off children after camp has started, or pick up before camp is over, must check in at the front desk and wait until a counselor is available to escort the child to or from his/her group. Children WILL NOT be released to anyone other than those designated as an authorized person on your Emergency Contact form. Persons authorized to pick up a child must be 18 years old and must show a photo ID. In an emergency situation, changes in authorization may be taken by phone

****Photo ID is required of everyone picking up a child. No identification, no release!**
Both parents are permitted to pick up a child unless a court order states otherwise. A copy of this documentation must be provided to the Rouse Center.

Late Pick-Up & Before/After Care Charge

If a child is not picked up at the close of the program, you will be charged a late fee of \$10.00 per child for each fifteen (15) minute interval, or any portion thereof. Payment will need to be received within forty-eight (48) hours.

There will be a separate Late Pick-up Sign Out form to be filled out/signed for documentation. After 16 minutes, parents/guardians will be contacted by phone if the child has not been picked up and after 30 minutes, the parents/guardians and emergency contacts will be contacted again to determine an ETA. If no contact can be made with parents/guardian or emergency contact after 1 hour, the non-emergency dispatch number will be called to report an unattended child.

Behavior Policy

The Rouse Center encourages and expects appropriate behavior from the children in our care. When the behavior exhibited is not acceptable, we explain to the child what is expected of them and give them another opportunity to comply. If the unacceptable behavior persists, the children are redirected, and parents are verbally notified at the time of pick up.

The staff will update all parents, or those on the pick-up list, of the behavior of the children daily and will be notified via a 'behavior log' as to how their children did that day.

Staff will notify a parent of persistent behavior problems or a behavior that causes safety or health concerns and you may be expected to pick the child from the Rouse Center immediately. If behavior continues, the Rouse Center camps have the right to suspend a child until further discussion with the Youth Program Director, or permanently expel them from care.

Sick Policy

Fever: With a temperature of 100 degrees or above, parents will be notified to pick up their child. Please keep your child home until they are free of fever and fever reducing medications for twenty-four hours. If a child visits the doctor and the fever is attributed to a non-contagious illness, a dated note from the physician stating the child may return to care must accompany the child in order to return the next day.

Vomiting: After one bout of vomiting parents will be notified to pick up their child. Parents should keep their child home for the remainder of the day. The child may return the next day of care if vomiting has ceased. Vomiting allows viruses and bacteria to become air borne and spread rapidly.

The Rouse Center staff will notify parent/guardian whenever their child becomes ill. Parents will need to arrange to have their child picked up immediately. The staff is authorized to obtain immediate medical care if any emergency occurs when the parent cannot be immediately located.

If a child or anyone in the child's family comes down with a communicable disease (lice, measles, chicken pox, etc.) it is the parent's responsibility to notify the Rouse Center Youth Program Director within 24 hours so that they can notify all other campers (all names will remain confidential).

Health & Safety

If your child is injured and needs medical attention, we will attempt to do one or more of the following:

- Administer First Aid according to the proper procedures.
- Complete a written Accident Report concerning the injury.
- Contact parent/guardian/emergency contact if the injury is above the shoulder or appears to require immediate attention by the parent. We will record all attempts to contact the parent.
- If the injury requires further medical attention, we will call an ambulance to transport the child to the hospital. A staff member will stay with the child until the parent/guardian/emergency contact arrives.

The Jeff Rouse Swim and Sport Center is responsible for reporting any and all forms of abuse and neglect to the Department of Social Services.

In the event of a urine or feces accident, parents will be contacted and asked to bring a change of clothes, if the camper does not have a set in their bag. You may want to provide an extra set of clothes for children ages 3-5. We understand the occasional accident due to the young age of some of our campers. However, our policy is after two accidents within a week's time period, the camper will not be allowed back to care for two weeks.

Medication Administration Policy

For the current summer session, the Rouse Center staff will not be able to administer or accept medication. Sunscreen/bug spray may be used with a dated note of permission from parents.

Daily Needs

Backpacks – According to regulations, medications, cosmetics or anything marked 'keep out of reach of children' are not permitted to be stored in your child's backpack.

Swimming – The children will have an opportunity to swim, so please have them bring appropriate swim gear (swimsuit, towel, bag, change of clothes) if planning on swimming.

Outside Play – Fresh air and sunshine are important for a child's health and wellbeing. We are required to provide 30 minutes of outside play per 4 hours of care daily. It is important that your child be dressed appropriately for outside play. Children need to wear shoes that will permit them to run and play without injury.

Clogs, Crocs and flip-flop type shoes are not permitted. If your child wears this type of shoe to camp, they will not be allowed to participate in the activities.

Parent Communication

Emails and paper flyers will be sent out regularly regarding the summer camp program schedule as well as any pertinent information. Please check these routinely as this is the best way to stay current with the program.

Toy & Electronic Guidelines

Our camp program is filled with active games, hands-on activities, in-house swimming, and other counselor selected activities. The Rouse Center does not encourage outside toys and electronics.

The Rouse Center is not responsible for lost or stolen items.

Emergency Procedures

Your child's safety is of primary concern to the Rouse Center. Fire drills are practiced on a regular basis. In the event of an actual fire emergency, the Rouse Center pre-planned evacuation site are the county fields. Parents would be notified by phone to pick up children from this site in an actual emergency.

Shelter in Place and Inclement Weather drills and procedures are also practiced with the children. During a drill or actual emergency alert, children go to assigned safe areas inside the building.

Practice includes explaining to the children what is happening and why the drill is taking place, while reassuring them that they are safe.

Directors

Parents may come to the Youth Director with questions or concerns throughout the year regarding camps. The Youth Director will check up on accident and incident reports, supervise and train camp counselors, maintain state licensing regulations, collect payments, ensures paperwork is complete, supervise camp groups, coordinate activities, communicate with counselors and campers throughout the day, organize lunches, hold staff meetings, ensure all campers are checked in and out according to Rouse Center procedures and State regulations.